



Human Resources

DATE POSTED: October 9, 2008

REQ. # 08-057

**NOTICE OF JOB OPENING
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, FL 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from **10-09-2008 TO 10-15-2008**, but will remain open until filled.

DEPARTMENT/DIVISION
INFORMATION TECHNOLOGY
POSITION AVAILABLE
WEBMASTER
OF OPENINGS
1
STARTING SALARY
\$44,883.71 - \$68,759.90
COMMENTS
VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

JOB CODE: 566
PAY GRADE: 22
SALARY: \$44,883.71 - \$68,759.90
WEBMASTER

MAJOR FUNCTION: Responsible for the development, maintenance, and support of all of the County's web-based technology needs, plans, and strategies. Responsibilities include multiple Internet and Intranet sites, web applications, streaming media, and web cams.

KNOWLEDGE, ABILITIES AND SKILLS NEEDED TO PERFORM THE ESSENTIAL JOB FUNCTIONS OF THE POSITION:

Knowledge: Strong functional and demonstrable knowledge of IIS, HTML, ASP, JavaScript, Adobe Acrobat, Microsoft Office Suite, SQL Server and Scripting, Windows Sharepoint Services, and CSS.

Abilities: Must have the ability to manage multiple projects simultaneously, to multitask and prioritize deadlines, to work independently as well as with a team, and to produce quality documentation. Excellent interpersonal, verbal, and written communication skills are a must. Ability to establish and maintain effective working relationships with the public and fellow employees.

ESSENTIAL JOB FUNCTION: Manages multiple websites and all web-related projects. Administers content management system. Administers and supports multiple web cams. Interfaces with other teams and departments in the development and support of streaming media and archived media applications. Performs related work as requested or assigned.

ESSENTIAL PHYSICAL SKILLS: Use of both hands and fingers with dexterity. Occasional walking and standing. Vision must be good enough to be able to read instructions manuals. Must have good command of English language and be able to hear normal telephone conversations.

WORK HAZARDS: Extensive use of computer monitor or reference materials may affect vision.

SAFETY EQUIPMENT: None.

EDUCATION: Associates degree in Computer Science or a related field preferred. A comparable amount of training and/or experience may be substituted for the minimum education qualifications.

REQUIRED EXPERIENCE: Experience with IIS, HTML, ASP, JavaScript, Adobe Acrobat, Microsoft Office Suite, SQL Server and Scripting, Windows Sharepoint Services, and CSS.

DESIRED EXPERIENCE: Two (2) years experience in web development and design. Two (2) years experience in supporting web applications.

LICENSE, CERTIFICATION OR REGISTRATION: A valid Florida driver's license is required with a good driving record. Certified Web Professional preferred.

Union	Non-Union ✓	Exempt ✓	Non-Exempt
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